



# Rutherford County Sheriff's Office

## Public Information Release Request

Request will be replied to within 7 days.

Michael S. Fitzhugh  
Sheriff

**Requester's Information (Please provide your Driver's License or I.D.) THE HIGHLIGHTED SECTIONS MUST BE COMPLETED!**

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_

Do you want your report e-mailed to you? \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for request: \_\_\_\_\_

BY AFFIXING MY SIGNATURE, I VERIFY THAT I AM AWARE OF THE STATE LAW, AS IT RELATES TO OPEN RECORDS, AND THAT MY REQUEST TO INSPECT OR RECEIVE COPIES OF PUBLIC RECORDS OF RUTHERFORD COUNTY SHERIFFS OFFICE WAS GRANTED. **NOTE: NO INFORMATION WILL BE RELEASED ON ACTIVE CASES UNDER INVESTIGATION.**

**Report Information**

Report number: \_\_\_\_\_

Type of Report: Accident Report or Incident Report or Don't Know (circle one, please).

Address of Report: \_\_\_\_\_

Date and time of Report taken: \_\_\_\_\_ Reporting Officer: \_\_\_\_\_ Badge: \_\_\_\_\_

Brief description of Report: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other Person Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_

Deputy Receiving Form: \_\_\_\_\_ Badge: \_\_\_\_\_ Date: \_\_\_\_\_

Deputy Completing Request: \_\_\_\_\_ Badge: \_\_\_\_\_ Date: \_\_\_\_\_

**Other Persons Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_  
SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_

**Other Persons Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_  
SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_

**Other Persons Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_  
SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_

**Other Persons Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_  
SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_

**Other Persons Involved (provide as much information as possible)**

Name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_  
SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Is this person related to you? \_\_\_\_\_